

Meeting of the Vestry of St. Peter's by-the-Lake
Thursday, March 16, 2017

The Vestry gathered on **Thursday, March 16, 2017** for the regular monthly meeting.

Present: Carol Mead (Rector), Becky Adams, Ken Allen, David Chew, Todd Clapp, Hollie Hull, Scottie Jackson, Katy Pacelli, Jan Patrick, Sandy Ruckstuhl, Susan Siddall, Dick Phillips (Treasurer), and Ginger Perdue (Clerk).

Absent: Cody Allen.

The Vestry began the meeting at 6:30 pm with prayer.

The **Minutes** from the **February** meeting were presented. Scottie Jackson made a motion to accept the minutes as presented, Katy Pacelli seconded the motion and the motion passed.

Treasurer's Report

February Treasurer's Report: Dick Phillips presented the **Treasurer's Report** for **February**. Total income for February was \$24,936 against a budget of \$26,728 for a total of \$1,792 under budget. Total expenses for February were \$23,936 against a budget of \$23,930 for a total of \$6 over budget. Income versus expenses for February left a net gain of \$1000.

Year to date figures show a total income of \$59,716 against a budget of \$53,456 for a total of \$6,260 over budget. Total expenses for the year are \$51,764 against a budget of \$51,888 for a total of \$124 under budget. Income versus expenses for the year leave a net gain of \$7,952.

Bank balance as of 2/28/17 was \$184,191, with restricted and holding funds of \$111,229 leaving a general fund balance of \$72,962.

BankPlus loan balance as of 2/28/17 was \$143,736

Dick reported that the kitchen renovation fund had a balance of \$19,962.

Scottie Jackson made a motion to accept the Treasurer's report as presented. Jan Patrick seconded the motion and the Treasurer's report was accepted as presented.

New Business

Vestry retreat afternoon: Carol talked about having a vestry retreat on Sunday, April 2nd from 2 to 5 p.m. Ann Homer Cook has agreed to be the facilitator. The subject for the retreat is listening and communications. The vestry briefly discussed the proposal and agreed to the time and date. It was suggested to give Ann Home Cook an honorarium in the amount of \$300. Sandy Ruckstuhl made a motion to give Ann Homer Cook an honorarium in the amount of \$300 and to take the funds from the restricted conference fund. Jan Patrick seconded the motion and the motion passed.

Ongoing Business

Sr. Warden's Report: Scottie Jackson presented her report for the month. Scottie wanted to follow up on items mentioned at the February meeting.

1. Garden Closed Sign: No action has been taken but Carol will follow up on this.
2. Kitchen Faucet: Scottie has mentioned to George Bobo about replacing the kitchen sink faucet with a different type of faucet that will work better. She will follow up with George on replacing this item.
3. Episcopal Church sign on 471 & Spillway Road. Ken Allen has looked for this sign and could not find one posted. We will continue to look and if there is not one there we will see about replacing the sign with a new one.
4. Lighting in parking lot: The lights have been replaced with LED lights and the parking lot is well lit at night.

5. Out front Church Sign: Jan Patrick had several people look at the sign out front to see about having it cleaned, painted and repaired. After a brief discussion regarding the options, Katy Pacelli made a motion that we hire Willie Garrett to clean, paint and repair the sign at a cost of \$250 plus the cost of paint and that the funds be spent from the maintenance fund. Ken Allen seconded the motion and it was passed by the vestry. The vestry specified that we not pressure wash the sign and try to clean and paint as a pressure washer might damage the stucco. If pressure washing is the only option, Mr. Garrett will discuss this with us prior to doing so.

Jr. Warden's Report: Ken Allen reported that he had replaced some lights around the property. Ken also presented a quote to replace the sinks and counter tops in the ladies and men's restrooms. (quote attached). The cost would be \$764.96 to do both restrooms. Church volunteers would install the counter tops and sinks. Scottie Jackson made a motion to approve purchasing new sinks and countertops for both restrooms in the parish hall and to allow Ken to spend up to \$1000 to complete the project. She specified that the funds would come from the restricted building improvements fund. Jan Patrick seconded the motion and the motion passed.

Repaving the parking lot was mentioned. Ginger reported that George Bobo had requested a quote from a person who does this work. The initial report was \$40,000 to redo the entire area with 2" asphalt. The second bid was to redo the driveway area with 2" asphalt and recoat the remaining area at a cost of \$20,000.

Becky Adams works for a company who deals in this type of work. She said that there are other options and that she would have someone come and look at the parking lot and report back to the vestry some options for repairing the parking lot.

Scottie Jackson asked about having the lights repaired and/or replaced in the church that light up the stained glass window at the front of the church. Several people have looked into this and are unsure as to why they no longer work. Hollie Hull volunteered to have someone look at this and will report her findings.

Priest's Report: Carol Mead reported that there have been concerns about the noise level in the church prior to the start of the services. Carol said she is working on this and that we have placed a sign to ask people to be quiet and prayerful as they enter the church. The sign is designed to be moved about and changed so that people will continue to notice it. The noise was better on Sunday. The vestry discussed several ideas to help with implementing quietness before the service. Carol will continue to work on this.

Carol also reported that an anonymous donor has offered to purchase new Stations of the Cross for our church. We are looking at something with more color and some that can be seen easily. Carol has found some that are approximately 23" X 34" made of tapestry and that will hang inside the windows. Carol wanted to make the vestry aware of this purchase. These new stations will be ordered this week and no church funds will be used to pay for the stations.

Outside Bell Project: Carol reported that we are still looking at bells and still exploring the idea of placing an outside bell. We will continue to look into this project and decide if this is something we want to pursue.

Marketing Committee Report: Katy Pacelli presented information from the committee meeting. (see attached report).

1. Update on Car Sticker: Hollie Hull is looking into this and will report her findings when research is complete.
2. New Welcome Sign: Katy got a price of \$343.98 for a 48" X 96" new welcome banner for the church. The vestry discussed the wording and layout of the banner. Jan Patrick made a motion to approve the expenditure of \$343.98 to purchase a new welcome banner. Scottie Jackson seconded the motion and it was passed. Katy Pacelli will get the company to do a different layout and she will send the proofs to the vestry via email. The vestry will vote on a final layout for the banner.
3. Easter Billboard: Katy shared the information she received about putting up a billboard advertising our Easter services the week of April 9th through the 16th. The cost is \$350 for the week. Sandy Ruckstuhl made a motion to purchase the billboard to advertise our Easter services to run April 9th through the 16th to be placed on Old Fannin Road near Pump-it-Up on the right hand side at a cost of \$350. Becky Adams seconded the motion and the vestry passed the motion.

4. Social Media: The committee is recommending a new program called Canva to use for social media. Sandy Ruckstuhl made a motion to purchase a yearly subscription to Canva at a cost of \$120 from office funds. Becky Adams seconded the motion and the motion passed. The committee would also like to expand our social media presence.
5. Website: The committee is recommending checking into a redesign for the website to make it mobile friendly. Katy Pacelli will meet with a website designer and report her findings to the vestry.

With no other business to discuss, a motion was made, seconded and passed to adjourn at 8:15 p.m.

Respectfully Submitted:

A handwritten signature in blue ink that reads "Ginger Perdue". The signature is written in a cursive, flowing style.

Ginger Perdue
Clerk of the Vestry