

Meeting of the Vestry of St. Peter's by-the-Lake
Thursday, August 17, 2017

The Vestry gathered on **Thursday, August 17, 2017** for the regular monthly meeting.

Present: Carol Mead (Rector), Becky Adams, Cody Allen, Barbara Brown, David Chew, Todd Clapp, Hollie Hull, Scottie Jackson, Katy Pacelli, Jan Patrick, Susan Siddall, Dick Phillips (Treasurer), and Ginger Perdue (Clerk).

Visitors: Bill Brown and Jim Garrison.

The Vestry began the meeting at 6:30 p.m. with prayer.

The **Minutes** from the July meeting were presented. Susan Siddall made a motion to accept the minutes as presented, Barbara Brown seconded the motion, and the minutes were accepted.

Treasurer's Report

July Treasurer's Report: Dick Phillips presented the **Treasurer's Report** for July. Total income for July was \$28,138 against a budget of \$26,728 for a total of \$1,410 over budget. Total expenses for July were \$25,491 against a budget of \$25,196 for a total of \$295 over budget. Income versus expenses for July left a net gain of \$ 2,647.

Year to date figures show a total income of \$201,535 against a budget of \$187,596 for a total of \$13,939 over budget. Total expenses for the year are \$174,635 against a budget of \$174,880 for a total of \$245 under budget. Income versus expenses for the year leaves a net gain of \$26,900.

Bank balance as of 7/31/17 was \$205,227, with restricted and holding funds of \$114,463 leaving a general fund balance of \$90,763.

BankPlus loan balance as of 7/31/17 was \$129,920.

Katy Pacelli made a motion to accept the Treasurer's report as presented. Susan Siddall seconded the motion and the Treasurer's report was accepted as presented.

New Business

ECW Art on the Rez Event: Jim Garrison made a proposal for changes to the parish hall in order to hang the art for the art show in September. Jim explained that they had looked at several options for hanging the art that would be safe for the art pieces and for people attending the event. The ECW is proposing that we hang a rail (chair rail) uniformly around the room (7 feet and 8 inches high from the floor). Lattice panels will be made to hang from the rails and the art pieces will be hung on these lattice panels. The rail would be painted the same color as the walls and would be as obscure as possible. These panels are lightweight and can be stored when not in use. They would also serve for many other functions that require displays and decorations. The ECW will cover all the costs for materials, construction and installation. After a brief discussion, Scottie Jackson made a motion to accept the recommendation of the ECW to proceed with the installation of the rails in the parish hall. Hollie Hull seconded the motion and it was passed by the vestry.

Audit for 2016: The audit from Pace and Associates was presented to the vestry. After a brief discussion, Susan Siddall made a motion to accept the audit as presented, Jan Patrick seconded the motion and it was passed by the vestry.

Parish business directory: Becky Adams presented the idea of creating a church business directory. A church business directory would be a useful tool to members of the parish who wish to support fellow church members. The vestry discussed the pros and cons of doing a business directory. The office will send out this information to the congregation and if we have enough interest, we will create a booklet and or other means of making this information available to the congregation.

Handicap Parking Spaces: Susan Siddall presented some information regarding our handicap parking spaces. The current spaces are not very safe and we need to correct this situation. Susan reported that we should have 1 handicap space for every 25 regular parking spaces. The idea is to relocate the handicap spaces to better serve those needing these spaces and have them marked when the parking lot is redone and the repaired part is striped. Carol Mead will check with someone who is knowledgeable in this area to see what our best options are.

Landscape Projects: Miae Siddall who has been taking care of the flower beds and shrubs is not able to continue to do this work due to health reasons. Susan Siddall reported that we have 2 areas that need addressing. These areas are by the parking lot lights where the old shrubs were pulled out. There are also other beds that will need maintaining. A committee met recently to consider options for the 2 areas that need to be planted and maintaining what we have. A quote to have all the shrubs trimmed on the property came in at \$600. After discussing these issues, George Bobo will be contacted about having a backhoe remove all the roots from the 2 beds that need to be replanted. It was agreed that what is planted for now is okay and that we will continue to evaluate the situation and make some decisions when needed.

Ongoing Business

Sr. Warden's Report: Scottie Jackson reported that all is good.

Jr. Warden's Report: Bill Brown gave a brief report that things were going well.

Priest's Report: (see written report attached and made a part of the official minutes)

Finance Committee: Carol reported that the finance committee is still an active committee. Becky Adams reported that she has spoken with the members of the committee and that they had agreed to continue to serve on the committee. Becky reported that she would be joining the committee as the chair replacing Sandy Ruckstuhl as the chair. Sandy will remain on the committee. Members of the committee are: Sandy Ruckstuhl, Katy Pacelli, Todd Clapp, Randy Tinney, and Bobbi Lane. Carol pointed out that the treasurer, Dick Phillips, and the bookkeeper, Ross Hartford, needed to be a part of the committee process. Our by-laws state that the treasurer prepares and presents the budget to the vestry. Becky said that the committee plans to meet soon to begin to look at the budget for 2018.

Parish Hall Proposal: Carol reported that she met this week with John and Lynn Jenkins to summarize for them some of the vestry's concerns and questions about the proposed changes to the parish hall. They also told her that they have requested that Jack Allin provide drawings of the proposed changes. (The proposal is to remove the brick wall on the road side of the parish hall, replacing it with glass to "bring the outside in," as John put it. His plan is to raise the money separately, with no money coming from the church budget.)

Carol had emailed the vestry and asked them to email her their concerns so that she could provide a list of all the concerns for discussion. As of the meeting, she had only heard from one vestry member. One member presented her concerns in writing. After some discussion, the vestry agreed that we needed to continue to gather information including drawings and will continue the discussion as this information is received.

Marketing Committee Report: Katy Pacelli reported that she had received two quotes to do the redesign for the church website. 1) Chad Wallace quoted \$1500 and can have this done in 2 to 3 weeks. Natalie Thomas quoted \$1200 to \$2000 and the time frame is 2 to 3 months. The program recommended for the redesign is Word Press. After some discussion, Cody Allen made a motion that we hire Chad Wallace to do the website redesign for \$1500. Becky Adams seconded the motion and it was passed by the vestry. Note: Money for this was allocated in the budget for 2017.

The vestry inquired about the car stickers that have been approved for purchase. Hollie Hull said they would be ordered soon and only take about a week for the order to come in.

Jack-O-Lantern Jam: Hollie Hull reported that Jack-O-Lantern Jam for 2017 would be held on Saturday, October 28th. Planning is beginning for the event. Options for the day may include events for children during the day and an adult event that evening with child care being provided by the EYC. Committees will be formed for decorations, food, games and

outreach. Games will be built for the event and used again. The games built will fold up and can be stored in the attic. Hollie will be asking the vestry and congregation to fully participate and support this event.

Other: Becky Adams asked for a job description for the parish administrator and choir director. Carol provided copies of these to the vestry.

With no other business to discuss, a motion was made to adjourn at 8:40 p.m.

Respectfully Submitted



Ginger Perdue
Clerk of the Vestry