

Meeting of the Vestry of St. Peter's by-the-Lake
Thursday, September 21, 2017

The Vestry gathered on **Thursday, September 21, 2017** for the regular monthly meeting.

Present: Carol Mead (Rector), Becky Adams, David Chew, Todd Clapp, Scottie Jackson, Katy Pacelli, Jan Patrick, (via telephone), Susan Siddall, Dick Phillips (Treasurer), Ross Hartford (Bookkeeper) and Ginger Perdue (Clerk).

Absent: Cody Allen, Barbara Brown, and Hollie Hull.

The Vestry began the meeting at 6:30 p.m. with prayer.

The **Minutes** from the August meeting were presented. Becky Adams asked that under the Finance Committee report that we clarify the statement that the by-laws state that the treasurer prepares and presents the budget to the vestry. Our bylaws state that the Treasurer shall submit a *preliminary* budget to the Vestry. Katy Pacelli made a motion to accept the amended minutes, Susan Siddall seconded the motion, and the amended minutes were accepted.

Treasurer's Report

August Treasurer's Report: Dick Phillips presented the **Treasurer's Report** for August. Total income for August was \$22,947 against a budget of \$26,728 for a total of \$3,781 under budget. Total expenses for August were \$37,051 against a budget of \$33,976 for a total of \$3,075 over budget. Income versus expenses for August left a net loss of \$ 14,104.

The bookkeeper pointed out that the expenses under the General Church category were over budget due to an entry error for transactions for the transfer of Seminary funds and Christians in Action funds from the general fund to the restricted funds. That error was corrected and reflected in the August amounts. The other expense was the church insurance premium of approximately \$7000 which was paid in August. It was noted that while we are operating on a balanced budget for the year, each month may vary. The monthly budget for August called for a \$7248 deficit.

Year to date figures show a total income of \$224,482 against a budget of \$214,324 for a total of \$10,158 over budget. Total expenses for the year are \$211,686 against a budget of \$208,856 for a total of \$2,830 over budget. Income versus expenses for the year leaves a net gain of \$12,796.

Bank balance as of 8/31/17 was \$194,311, with restricted and holding funds of \$117,651 leaving a general fund balance of \$76,669.

BankPlus loan balance as of 8/31/17 was \$126,974.

Scottie Jackson made a motion to accept the Treasurer's report as presented. Susan Siddall seconded the motion and the Treasurer's report was accepted as presented.

New Business

Approval for Eugenie Bradshaw for Eucharistic Visitor (Home Communion) and Diane House and Dana Watkins for Eucharistic Minister (Chalice Bearer): Applications have been received from the above listed persons for vestry approval to be licensed as a Eucharistic Visitor and Eucharistic Minister. Susan Siddall made a motion to approve these 3 persons to be licensed. Katy Pacelli seconded the motion and it was passed by the vestry.

Thanksgiving Outreach for the elderly: Ginger Perdue presented to the vestry an outreach project for Thanksgiving. Ginger said that we usually adopt elderly families from Rankin County through Rankin County Human Resources each year. We provide the families with a box of non-perishable food items and money to purchase a turkey. RCHR has a partnership with the Piggly Wiggly in Brandon to give each family a food voucher to purchase a turkey. Carol said we would like to use outreach funds (line item in budget) to purchase the turkey vouchers (\$500 for 25 families). The congregation will be asked to purchase the non-perishable items to fill in the meal. The vestry agreed this was a good project.

Ongoing Business

Sr. Warden's Report: Scottie Jackson said she had been approached by a couple of people asking about the possibility of having a pet cemetery at St. Peter's. The vestry briefly discussed and Scottie will follow up with other churches to see if they have one and if there are some other possibilities such as a St. Francis garden. Scottie also asked if we could repair or replace the dry erase boards in the Charlie Horn room. The boards currently up are in bad shape and they can't be erased and used anymore. Ginger said we have 2 more and she will check to see if they are useable. If not, we will look into other options.

Jr. Warden's Report: Carol reminded the vestry that we would be replacing the lights in the parish hall (as they need replacing) with the LED lights. No other Jr. Warden items needed to be discussed at this time.

Priest's Report: (see written report attached and made a part of the official minutes)

Carol also asked Becky Adams if she could check with AdCamp to see when we could drive on the parking lot when repairs were begun. We are checking so that we can make plans for the DOCC program that meets on Wednesday evenings. Becky said she would check with them and report back.

Carol reminded the vestry about the upcoming Human Trafficking workshop scheduled for October 14th here at St. Peter's. Carol said that one of the speakers is from the Sherriff's department and Carol said she would like to give her an honorarium for \$200. The vestry agreed and the money will come from the restricted conference fund.

Finance Committee: Becky Adams presented a written report (copy attached) to the vestry from the finance committee meeting. Becky said they had a good first meeting and asked the vestry if they had any questions.

Ross Hartford asked if he could clarify something. In the report it stated that he would be leaving soon. Ross wanted to let everyone know that there is currently not an "imminent" departure for himself either as the bookkeeper for St. Peter's or in general from St. Peter's.

The vestry also discussed the church membership and accounting software we are currently using. The finance committee has discussed going to one system. The church currently uses Powerchurch for the membership and income. Quicken is used for the accounting part. The finance committee discussed moving the accounting part to Powerchurch as well. Ross explained that we have been using Quicken for approximately 20 years. We have also been using Powerchurch for approximately 20 years. It was pointed out that we have never used the accounting part of Powerchurch. Ross explained to the vestry that we looked into using Powerchurch for the accounting part. He spent approximately 100 hours setting up the program and said it is not a good program for account management. He said there were other church programs available and that if we wanted to go to one program, we should form a committee to look at the options. There are some advantages using two different programs.

Marketing Committee Report: Katy Pacelli reported that the website is being created and that she had seen a "sneak peek" and she thinks we are going to be pleased. We hope to have the new site up and running after the art event.

With no other business to discuss, a motion was made to adjourn at 7:30 p.m.

Respectfully Submitted



Ginger Perdue
Clerk of the Vestry